

## Membership Terms & Conditions

- a. **Definitions:**
- I. Administrator – Approved representatives from Member organisations.
  - II. End User - User to whom an authorised user ID and password is delivered to use the hosted subscription.
  - III. Membership - Membership in CAPTECH Group Purchasing Programme (CAPTECH GPP) is the first step to becoming a Participating Organisation (PO).
  - IV. Own Use - Each Member expressly understands, agrees and states affirmatively that each and every e-learning solution (course content and resources) as well as policy and administrative documents supplied to them through the program is exclusively for the End-User's and the administrator's Own Use . It cannot be re-sold, copied, reproduced, shared or distributed on electronic and digital devices or any other media between End-Users.
  - V. Participating Organisation - Participating Organisation is any member organisation that formally agrees to collectively purchase the same e-learning subscription package.
  - VI. Volume Pricing Model - Price is set based on a volume pricing model where price decreases as subscription volume increases.
- b. **Eligibility:** Application for membership in CAPTECH Group Purchasing Programme (CAPTECH GPP) is open to Corporate Companies and Businesses, Government Ministries and Agencies, Small and Medium Enterprises (SMEs), Educational Institutions as well as Service Clubs and Societies. CAPTECH GPP members must provide and maintain an accurate address (email and physical) and telephone contact. An Organisation may maintain only one CAPTECH GPP membership.
- c. **Enrollment:** You may apply for membership in CAPTECH GPP by completing the Membership Registration Form. We may, in our sole discretion and without any liability to you, accept or decline your application for membership in CAPTECH GPP. If we accept your application for membership, we will establish a CAPTECH GPP account for your organisation.
- d. **Benefits:** CAPTECH GPP members will be able to purchase any form of online courseware package collectively with other eligible Purchasing Organisations (POs) in order to benefit from CAPTECH GPP's volume pricing model. Members will also receive access to our monthly newsletter, free webinars, white papers and other learning resources and discounts on e-learning services.
- e. **Membership Obligations:** As a CAPTECH GPP member, you agree to comply with these Program Terms and all applicable laws, rules and regulations. You agree that your participation as a Member in CAPTECH GPP is entirely at your own risk. You agree that if you object to any of these Program Terms, or any modifications thereof, or otherwise become dissatisfied with CAPTECH GPP, your only recourse is to terminate your membership. You agree that you are responsible for restricting access to and maintaining the confidentiality of CAPTECH GPP membership account information, once they have been issued. You understand that membership is free and benefits as a CAPTECH GPP member are subject change.
- f. **Termination:** You may terminate your membership in CAPTECH GPP at any time by contacting us. In our sole discretion and without notice or any liability to you, we may modify, suspend, void Membership if Program Terms are not adhered to.
- g. The undersigned Member expressly understands, agrees and states affirmatively that each all learning solutions and administrative credentials belonging to CAPTECH GPP is for the sole purpose of procuring e-learning solutions for Its Own

For GPP or these Membership Terms, please contact us: CAPTECH Group Purchasing, 22B Old Hope Road, Kingston 5; Tel: 876-665-3916; email:



## Membership Registration Form

Company Name: \_\_\_\_\_

Industry: \_\_\_\_\_

Department: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Company Representative Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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### FOR OFFICE USE ONLY

Officer's Signature: \_\_\_\_\_ Date Approved: \_\_\_\_\_

