Caribbean Polytechnic Institute

Important Policies

Fees Policy

A. The Caribbean Polytechnic Institute shall collect at the time of registration the payment or promise of payment of only those fees which are required for the proper operation of the institution and which are subject to the control of and disbursement by the institution.

B. Students with delinquent obligations shall not be allowed to register for classes, receive cash refunds, or obtain transcripts, diplomas, or certificates. Unpaid obligations shall remain a matter of record until students and former students satisfy their financial obligations or until satisfactory arrangements for repayment are made with the institution.

C. If a student registers and pays tuition for a course or programme and withdraws at least six weeks before the beginning of the course/programme will receive 50% refund of fees. Subsequently, there will be no refund of fees.

Prohibited Conduct:

A. Conduct prohibited by this Code consists of all forms of academic dishonesty, including, but not limited to:

   1. Cheating, fabrication, facilitating academic dishonesty, and plagiarism
   2. Submitting an item of academic work that has previously been submitted or simultaneously submitted without fair citation of the original work or authorization by the faculty member supervising the work.
   3. Failing to observe rules of academic integrity established by a faculty member for a particular course.
   4. Assisting or attempting to assist another to violate this Code.

B. Conduct prohibited by this Code consists of all forms of unacceptable behavioral, including, but not limited to:

   I. Disorderly conduct causing serious damage to property,
II. Disorderly conduct including slander, false stories seriously individuals reputation and good order within the Institute