



## CAPTECH Group Purchasing Programme (GPP)

### Group Purchasing Participation Agreement

#### SECTION 1: TERMS

This Group Purchasing Participation Agreement (GPPA/FORM1) is made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ by and between Caribbean Polytechnic Institute, a duly registered Independent School, herein called "CAPTECH" and the undersigned organisation who desires to participate as member of a purchasing group herein referred to as Participating Organisation in order to purchase e-learning subscriptions collectively.

In order to be entitled to the volume pricing described in Exhibit A, participating organisations shall comply with the commitment requirements as set forth herein and now agree to the following:

1. CAPTECH is vested with the authority and responsibility to organize and manage the sale and deployment of e-learning solutions on its own behalf and on the behalf of e-learning solutions partner Skillsoft.
2. CAPTECH is the designated Group Purchasing Authority (GPA) for all the Participating Organisations (PO) including the undersigned party to this agreement.
3. CAPTECH agrees to furnish each PO with access to the e-learning subscriptions through the program and to consult with and assist each one individually in the effective use of the Program.
4. Price is set based on a volume pricing model where price decreases as subscription volume increases.
5. CAPTECH is committed to protecting the privacy and rights of each PO therefore, only information displayed in Section 2 will be shared with Participating Organisations.
6. Each of the listed PO (See Section 2) shall be jointly and severally liable for the individual fraction of the total volume submission (TVS) of any e-learning subscriptions purchased as described in Exhibit A pursuant to the terms of this agreement.
7. Each of the PO listed in Section 2 shall be Parties to this agreement; however, each individual PO will add their signature on separate GPPA/FORM1 documentation.
8. This agreement is binding for a period of 1 year during which time each of the undersigned parties will be given full access to the fractional volume of any e-learning subscription purchased jointly pursuant to the terms of this agreement.
9. The ordering process begins with e-learning subscription submissions on the 15<sup>th</sup> day of the month or the nearest working day thereafter, and ends with deployment on the 1<sup>st</sup> working day of the month approximately 45 days after submission.
10. CAPTECH guarantees that all e-learning subscriptions ordered by the undersigned PO shall be delivered within the timeframe set forth herein.
11. The undersigned Participating Organisation expressly understands, agrees and states affirmatively that each and every purchase made through the program is for the sole purpose of procuring e-learning solutions for Its Own Use as defined in Exhibit A.
12. This Group Participation Agreement with referenced attachment Exhibit A, constitutes the entire understanding and agreement between the Group Purchasing Authority (GPA) and each Participating Organisation (PO) including the undersigned.

**SECTION 2: PARTICIPATING ORGANISATIONS**

<b>Participating Organisation</b>	<b>Subscription Title</b>	<b>Number of Subscriptions</b>
<b>TOTAL VOLUME SUBMISSION</b>		

**SECTION 3: SIGNATORIES**

## A. Participating Organisation

**The undersigned party** certifies that there is complete understanding and agreement with the terms and conditions herein as well as with the descriptions and specifications in the referenced attachment - Exhibit A.

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**Name of Organisation**


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**Address**


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**Telephone #**


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**Fax #**


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**Authorized Representative Name**


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**Title**


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**Signature**


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**Date**

## B. Group Purchasing Authority

IN WITNESS WHEREOF, the Caribbean Polytechnic Institute, the Group Purchasing Authority and agent of the Participating Organisations listed in Section 2 herein, have executed this Agreement as of the date first written above.

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**Name of Organisation**


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**Address**


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**Telephone #**


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**Fax #**


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**Authorized Representative Name**


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**Title**


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**Signature**


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**Date**